

Hills International Institute of Education

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HIIE CHANGE OF COURSE DETAILS FORM (Domestic Students)

Part A – Personal Details

First Name		Family Name	
HIIE Student No		Contact Phone	
Email			

Part B – Current Course(s) Detail(s)

Please indicate the course(s) you are currently enrolled at HIIE (you may refer to your offer letter)

Course Code	Course Name	Commencement Date

Part C – I would like to change the following aspects of my course:

Please list the aspects of your course that you wish to change and provide a brief explanation as to why:

Part D – Terms and Conditions and Declaration:

The changes require approval from the HIIE Manager. The approval process may take up to 7 working days.

Declaration: I hereby declare that the information given on this form is correct and I acknowledge that I understand all the Terms and Conditions and the change of course might affect my enrolment.

Applicant Name	
Applicant Signature	
Date	

Office Use Only

Received by		Received Date	
Assessed by		Decision	
Date		approved/denied	